

Mental Health Helplines Partnership (mhhp)

Role Description for Trustees:

1. Contribute to the Board and support the staff team.
2. Work with the Chief Executive and Board to ensure the charitable Objects and strategic aims and objectives are reviewed at appropriate times in order that they reflect a current, consistent and realistic long-term sense of purpose and identity for **mhhp**.
3. Be aware of the strong regulatory frameworks in which **mhhp** operates, in particular those of the Charity Commission and Companies House and contribute to the Board adopting working practices which seek to achieve the required high standards.
4. Give sufficient time to the role of Trustee to contribute to good governance of the organisation with regard to its overall direction, effectiveness, supervision and accountability. (Estimated five days per annum).
5. Contribute to the efficient conduct of the Board's business, expressing your views and considering the relevant information provided by staff and members before any important decisions are taken.
6. Ensure that the Board delegates proper authority to the Chief Executive and Senior Management Team, while making decisions required by statute and as necessary to safeguard the long-term viability and success of the organisation.
7. Be responsible for own contribution to the effective performance of the Board.
8. Nurture a constructive working relationship with the Board, Chief Executive and through that, with the organisation's team and members.
9. Ensure that effective arrangements exist for supporting and mentoring the Chief Executive and determining the remuneration of the Chief Executive, and for the appointment and, if necessary, dismissal of the Chief Executive.
10. Contribute to the process of filling vacancies on the Board and their introduction to the Board.
11. Act at all times in the interests of **mhhp**.